



PTO Meeting Agenda

January 21, 2014

5:30 PM – Library

1. Welcome
2. Treasurer's Report
3. Projects:
 - a. Various Projects – James Garton - playground work is still in progress
Work day – looking at a date in the Spring
 - b. 5K Run – Lorrie Patterson – shooting for fall
Set a date, working on timing
 - c. Upcoming Events/Projects:
 - i. Valentine Carnation Sale: Jerilyn Boles – Pre-ordered 2,500 carnations from Publix at \$0.79 plus tax each pay when we pick them up. Will change the order form for this year to have a deadline of February 13 to avoid running around the day of trying to fill orders. Need workers the days ahead and of to help prep labels and distribute. Overall, not really a money maker but a fun thing for the students. **VOLUNTEERS NEEDED!!!!**
Elisabeth will email to Lorrie and she will add form to website
 - ii. Fern Sale: Orders are usually taken in late March and delivery is in late April/early May. Last year was extra early due to the warm winter. Need someone to head up this sale.
Lorrie will get form add email address and make copies and bring to office
 - iii. Teacher Appreciation Week: May 5-9. General plan – 1) provide delicious lunch for the teachers and staff. Need meal leaders for each day – you set the menu and what you want people to bring. Last year food items were broken down into groups of about \$10 so people could bring without breaking the bank. Many parents participated. 2) provide treats/encourage students to treat the teachers each day – anyone want to head up asking for donations to be able to do door prizes?
 - iv. Chocolate Fountain for teachers: Is there a good day? Last year it was moved away from Valentine's Day. Maybe chocolate fountain as part of teacher appreciation week?
Approved move to teacher appreciation week May 6th Choc. Fountain then the other 3 days lunch
4. Funding Requests:
5. Old Business:

Star Student Signs – need minimum of 35, one color double sided
James Garton got quote for Signs Now \$16.61 each
get quotes from : Big Frog (James is going to get), Aplus (Lorrie will call), Advanced Signs (Lorrie will call)
Spring concert march 4th kindergarten & 6th 1st grade 6pm WOW to donate flags Lorrie will notify
6. New Business:

May 16th - Field day shirts we would pay for inflatables then extra \$ would go to playground equipment, need t shirt ideas email to carol Ferrell
Lorrie to create form for sign up
7. Awards day had presale for tshirts for the fall
Need to set up a pto booth possible
8. Next Meeting: Tuesday, February 18; 5:30 PM, Library;

COE PTO Treasurer Report

January 21, 2014

	DATE		DESCRIPTION
Beginning Balance		\$ 7,431.60	
Deposits			
TOTAL		\$ 7,431.60	
Purchases			
	12/18/2013	275.84	Teacher request (Williams)
	12/18/2013	\$ 376.70	Elisabeth (reimbursement for Angel tree and Pizza for Setterlund meeting at COE)
TOTAL PURCHASES		\$ 652.54	
CHECKING BALANCE		\$ 6,779.06	

Upcoming/outstanding Expenses:
Mulch & Playground renovation: