



PTO MEETING AGENDA- AUGUST 14, 2018

5:30pm – Library

1. Welcome & Introduction of 2018 Officers:

President – Keshia Binion

Vice-President – Kristen Ragsdale

Secretary – Lorrie Patterson

Treasurer – Jeri Jo Young

Publicity – Jessie Gould

2. Treasurer's Report, Current Balance & Budget Approval, see attachment

- a. Current Balance – 9, 898.05, after outstanding items \$9,457.58. Outstanding is Student of the month signs.
- b. Review Budget - Budget was prepared at officers meeting, and Approved by PTO members tonight.
- c. Funding Request Procedures – All requests MUST be turned in to the PTO NO LATER than one week before the next meeting. Requests turned in after the deadline will be held until the following meeting. Criteria that will be looked at when considering requests – involvement in PTO meetings and activities, Winter Carnival participation, and number of students that will benefit from the request. Email will be sent out tomorrow to all teachers. Motion was made and 2nd was given, Approved.

3. Projects & Annual Events:

- a. Smart Card Sale – Ends Friday the 24th, current sales are 62 cards. Our goal is 425 cards sold, over this amount gives us 100% profit for each additional card sold.
- b. Student of the Month Signs – Purchasing new signs, need to get gift cards for 7/8 grades, Heather Fowler will lead again this year. Someone needs to get gift cards see if we can get them donated (Mrs Christen).
- c. Spirit Items – This year's shirts will be designed around the school's 40th anniversary. We will also plan to add shorts, sweatpants, hats, visors, and cups/water bottles, rain jackets. Add Youth XS to the order forms.
- d. Mum Sale – Selling 9 in. pots in white, yellow, purple, and orange for \$12 each. Order forms need to go home on Aug. 27th, turn-in date of Sept. 12th, delivery date of Oct. 5th. Sold 1,318 plants last year for a profit of \$6621. We have given the greenhouse an approximate number of 1,500 plants. Final number has to be turned in by the 15th.
- e. Grandparent's Day – Waiting for dates and more details from admin and leadership team. Looking at week of Sept 4, have a day for each grade level
- f. Winter Carnival – Waiting for dates from admin and leadership team.
- g. Valentines Stuffed Animal Sale - January 28th - February 13th, plenty of inventory remaining from last year. Another idea is a bag full of hershey kisses, candy?
- h. Fern & Mixed Basket Sale – Always a huge fundraiser, made \$10,275.50 last year. Order forms will go home before spring break and delivered the 2nd week of April.
- i. Teacher Appreciation Week - May 6th – 10th. Provide meals for teachers each day. We will plan a menu and set up a Sign-Up Genius for families to donate to bring/cook items. May make some changes to simplify this year. Officer Steve, Admin, and Cafeteria appreciation days to be scheduled.
- j. Field Day – Waiting for dates from admin and leadership team. Plan on selling shirts again this year.
- k. 8th Grade Give Back Day - Students helping teachers with projects. An idea was to have a rose ceremony student gives rose to parents

4. Funding Requests –

5. Other Business –

- a. Incentives for parents and teachers to attend meetings? Gift basket drawing for parents tonight. At the end of the year, each teacher will get an entry into a drawing based on the number of meetings they attend. Prize will be \$100 into winning teacher's classroom account. Other ideas to get people (and keep them) involved? Teacher with most parents in attendance for year to win prize? Have prize drawings for parents in attendance, like winter carnival tickets, mums, ferns, or spiritwear?
- b. Shade for playground – Desperately needed! Jacob Vanatta has offered to build if PTO will purchase materials. We have also received quotes for the large umbrella type shade structures like what they have on the playground at Don Fox Park. Prices are - 10'x10' - \$4,618, 12'x12' - \$4,733, 16'x16' - \$5,940, 20'x20' -

\$7,724, and. 24'x24' - \$11,352 and come with a 10 year warranty. 12'x12' can fit a couple of benches underneath. [Go ahead and get Jake Vanatta approved thru the board and do both shade options. Decide how many shade structures and where to place them. Discuss again at next meetings.](#)

c. Kindergarten bathrooms need easier paper towel dispensers. [Mr. Dunn to check on.](#)

d. Box Top turn in dates are: October 26th and February 22nd.

e. Drawing for PTO goody basket. [Jessica Huff is the winner.](#)

6. Next Meeting – Tuesday, September 11th @ 5:30pm