



PTO MEETING AGENDA- AUGUST 13, 2019

5:30pm – Library

1. Welcome & Introduction of 2019 Officers:

President – Jeri Young

Vice-President – Lorrie Patterson

Secretary – Beth Scruggs

Treasurer – Jessie Gould

Staff Liaison – Kristen Ragsdale

2. Treasurer's Report, Current Balance & Budget Approval, see attachment

- a. Current Balance – \$9,211.48
- b. Review Budget - Budget was prepared at officers meeting, review and approve.
Lorrie made a motion to approve, Beth seconded, all approved with no objections.
- c. Funding Request Procedures – All requests MUST be turned in to the PTO NO LATER than one week before the next meeting. Requests turned in after the deadline will be held until the following meeting. Criteria that will be looked at when considering requests – involvement in PTO meetings and activities, Winter Carnival participation, and number of students that will benefit from the request. I will email the teachers a copy of the form tomorrow and we have printed ones in our mailbox.
- d. Fundraisers for small groups/clubs within the school. The PTO can help facilitate fundraisers for other groups in the school. We can help with collecting the funds and paying vendors. We don't have enough support volunteers to run each fundraiser. It will be up to the teacher or administrator of each group to get their students and parents to do the leg work (selling, sorting, distributing).

3. Projects & Annual Events:

- a. Smart Card Sale – Ends Friday, August 23rd, current sales are 61 cards (19 students). Our goal is one per student, and all cards sold over 425 cards we get the whole \$20. Each student that sells one card will be entered into a drawing to win a \$100 Amazon gift card. Teachers to send out reminders to parents.
- b. Student of the Month – Emails will be sent to teachers the 3rd week of every month by Nikki Cutter. Pre-k thru 6th get signs sent home. 7th & 8th grade get a Chick-fil-a gift card. Jessie Gould to make monthly photos.
- c. Spirit Items – New shirts/hoodie designs to consider. We also plan to add some items like shorts, sweatpants, hats, visors, and cups/water bottles, rain jackets. Add Youth XS to the order forms. Parents voted on which design and shirt they liked most.
- d. Mum Sale – Selling 9 in. pots in white, yellow, purple, and bronze for \$12 each. Order forms need to go home on Aug. 19th, turn-in date of Sept. 6th, delivery date of Sept 20th. 1365 plants sold last year for a profit of \$8,241.25. Final number has to be turned in by September 10th. We scheduled an earlier pick up date to avoid last year's color debacle.
- e. Grandparents' Week – September 3rd - September 7th. We need help taking pictures. Will set up a sign-up genius for help from 10-1 each day. Lunch With Loved Ones -Discuss Mrs. Riley suggested Grand Week.
- f. Winter Carnival – Waiting for dates from admin and leadership team, it will be a Friday at the end of January. New ticket and prize ideas to be announced.
- g. Fern & Mixed Basket Sale – Always a huge fundraiser! Last year we sold 2,125 plants and made \$12,158. Order forms will go home before spring break and flowers will be delivered the 2nd week of April, the week before Easter! -Discuss Tuesday delivery or Friday the 3rd. Jeri Jo to check on delivery date.

- h. Teacher Appreciation Week - May4th- May 8th - Provide meals/snack cart for teachers. Officer Buhler day has not yet been scheduled, Admin Appreciation Day is April 24th, and Cafeteria Appreciation Day is May1st, and School Nurse Day is May 6th. [Officer Buhler Day](#)
- i. Field Day –May 15th, we plan on selling shirts again this year to help with field day expenses.
- j. 8th Grade Give Back Day - tbd

4. Funding Requests – None

- 5. New ideas or school needs** - Open for discussion. [A flag out in the front lobby, walkway to the PTO closet, more shade on the playground, school sign out front, water filters on the 300 and 400 hallways, a better way to announce names at corridors so kids can talk, new entrance and exit signs, baseball field signs.](#)

6. Other Business –

- a. Incentives for parents and teachers to attend meetings -The teacher with most parents in attendance for a semester will win a \$50 Amazon gift card and the teacher who attends the most meetings in a semester will win a \$50 Amazon gift card. We will also have occasional prize drawings for parents in attendance, like winter carnival tickets, mums, ferns, or spiritwear. [Later meeting time, possibly 6.](#)
- b. Box Top turn in dates are: October 18th - for November 1st deadline. February14th for March 1st deadline. New Box Top App information.
- c. Publix Rewards - Sign in or create a Publix account, go to the Publix Partner Tab, pick Carroll-Oakland as your school partner. Then when checking out enter your phone number on the keypad and that will link your transaction to C-O.
- d. Amazon Smile and Kroger Rewards? [Kim working on](#)
- e. Monthly snacks for teachers- sponsored by businesses or churches. [Create a Sign Up](#)
- f. *Drawing for Wilson County Fair Mega Tickets -Debra Riley Winner*

7. Next Meeting – Tuesday, September 10th @ 5:30pm

8. 2019-2020 Meeting Dates: The 2nd Tuesday of each month at 5:30 unless noted below.

August 13th
September 10th
October 15th (3rd week due to Fall Break)
November 12th
December 10th
January 14th
February 11th (same night as Parent/Teachers conf 3-6pm)
March 17th (3rd week due to Spring Break)
April 14th
May – tbd

Website: <https://www.coeaglespto.com/>