



# PTO Meeting Agenda

August 19, 2015

5:30 PM – Library

## COE PTO

### 1. Welcome & Introduction of Officers

President: Elisabeth Dyal

Vice President: Keshia Binion

Secretary: Lorrie Patterson

Treasurer: Chris Tucker

Publicity: Jessie Gould

Communications: Lora Harlin

Sargent-At-Arms: James Garton

### 2. Treasurer's Report and Budget approval **Budget unanimously approved**

### 3. Projects/Annual Events:

a. Painting Help: Help is needed to paint a couple of small offices and closets. Scheduling is flexible. 4-5 hours should allow a room to be knocked out by two people. Let me know if you're available. **Jerilyn may possibly be interested in helping...**

b. Smart Card: Sale officially ends Wednesday, August 19. Current sales are at:

c. New T-shirts: Thoughts? Designs? Time Frame Sparkly chevron?? different designs?? gender specific.... **Lorrie stuck her foot in her mouth!**

d. Mum Sale: **APPROVED WILL BE SOLD IN SEPTEMBER**

e. Fall Festival: Tentative Date: Friday, October 23- Plan similar to 2013-Teachers have booths, PTO has inflatables, prizes are a Chuck E. Cheese style use one color ticket to play games, win another color ticket to trade for prizes. Games were to stay at \$0.25 per play with every game a winner of 1 ticket or more. Services – hair spray and such don't win tickets. Do we want to invite Boosters to do food or PTO do food? We didn't allow teachers to do food. **(dates could conflict with Open House, will get with Ms. Ferrell and get available dates. A Friday night would work best for most parents)**

f. Annual events to keep on Radar:

i. Valentines Carnation Sale: Jan. 20 – Feb. 13

ii. Fern & Mixed Basket Sale: March – April Time frame- Was huge with the addition of Mixed Baskets!!!

iii. Teacher Appreciation Week – Officers recommend we provide lunch each day for our teachers and staff. A leader to organize the menus and volunteers is needed.

iv. Field Day: Hopefully we'll be able to do this again in May.

v. 8<sup>th</sup> Grade Give Back Day: Officers Recommend we work with teachers to do this again. The teachers were fabulous and the students seemed to have a great time. May 2014 was a little different with students helping teachers move stuff and move stuff and move stuff. Ice cream sundaes or floats were available for those who helped and shared with teachers, staff, and other students who were around.

g. School-Wide Title program information- **Mary Singleton – presented the purpose of the school-wide Title program. She addressed the pages in the agenda, needs assessment of the school and the intervention procedures. Questions were answered. Kathy Reynolds will have an area set up for teacher and parent take home information. There is possibly a need for gently used COE shirts, backpacks etc..... we will get with Kathy and get more information.**

### 4. Funding Requests:

a. Mrs. Carol Ferrell - \$500 for Discretionary Fund **APPROVED**

b. BrainPop, BrainPop Jr, & BrainPop Español, and BrainPOP Français - \$2,295 lots of resources for teachers to use. Most teachers use this. **APPROVED**

c. Mrs. Lacey – New K Teacher - \$369.21 – Chart Stand, Class set of scissors, Construction Paper, Card Stock, Soap Boxes (for Crayons) **APPROVED**

- d. Library – Build a book return Box on Wheels – for use in the middle school since students don't come to the library. Deferred: **Could be a boy scouts project – Keisha and Kristen to take care of Eagle Scout project**
  - e. Mrs. Lori Maasen -3<sup>rd</sup> Grade – Printer, Heavy Duty Stapler, Paper Cutter, Set of Classroom Scissors, Ink Cartridges, Regular Stapler, pack of 100 heavy duty page protectors, Heavy Duty 3 hole punch - \$300- Personal items that are missing since the move and will not be reimbursed. **APPROVED**
  - f. Mrs. James – 3<sup>rd</sup> – 6 black crates & 10 plastic containers with lids - \$51. Organize journals and workbooks and center activity storage **APPROVED**
5. Other Business: fixtures on bathrooms Mr. Dunn will look into if new fixtures will be provided by
6. Next Meeting: Tuesday, September 15

## Carroll-Oakland PTO 2015-2016 Proposed Budget

	2015 Proposed	2014 Actual
Estimated Balance	\$ 7,500.00	
Funds earmarked for recess/PE	\$ 800.40	
Available Funds	\$ 6,699.60	
<b>ESTIMATED INCOME 2015-16</b>		
Political Rally		\$ 2,113.39
Smart Cards	\$ 2,500.00	\$ 2,360.00
Spirit Wear		\$ 427.52
Fern Sale	\$ 4,000.00	\$ 4,274.75
Pictures from Dances		\$ 127.00
Mum Sale		
Fall festival (2014-Donation Drive)		\$ 411.32
Carnations	\$ 250.00	\$ 1,027.57
Holiday Craft Fair		
Field Day		
Total Income	\$ 6,750.00	\$ 8,628.16
Total Available Funds	\$ 14,250.00	
<b>PROPOSED EXPENSES 2015-16</b>		
Carol Annual Discretionary Fund	\$ 500.00	
Awards Day	\$ 800.00	\$ (800.00)
Insurance renewal 2015 & Fees	\$ 295.00	\$ (589.07)
State Certification	\$ 22.00	
Website	\$ 160.00	\$ (149.00)
Angel Tree	\$ 1,500.00	\$(1,571.40)
Grandparent Day	\$ 500.00	\$ (4.86)
Teacher/Staff Appreciation	\$ 1,000.00	\$(1,207.74)
BooHoo Breakfast	\$ 200.00	\$ (79.28)
Teacher Request	\$ 2,500.00	\$(1,436.72)
Brain Pop	\$ 2,295.00	\$(2,095.00)
Teacher rewards for fundraiser		
Library summer reading		
Fall Festival		
8th Grade Give Back Days	\$ 500.00	
K Celebration	\$ 300.00	
Improvement Projects	\$ 500.00	
Mulch for Playground		
Learning Garden	\$ 500.00	
Grand opening - Ice Cream, cook out, etc?	\$ 500.00	
Save for Future Large Purchase		
School Olympic Shirts		\$ (45.98)
Total Expenses	\$ 12,072.00	
Ending Balance	\$ 2,178.00	

