



PTO MEETING AGENDA- AUGUST 8, 2023

5:30PM - LIBRARY

OFFICERS: **NIKKI CUTTER - PRESIDENT**
 JERI YOUNG - VICE PRESIDENT
 AMANDA WHITED - SECRETARY
 JESSIE GOULD - TREASURER

1. TREASURER'S REPORT + CURRENT BALANCE

- a. **Current Balance** - \$22,016.47
- b. **Back to School PTO Expenses** -
 - Stock the Break Rooms - \$1052
 - Welcome Back Gifts - \$424 - Mentioned the lanyards - they loved them!
and the new teacher gifts
 - Teacher Welcome Back Breakfast - \$729 - teachers enjoyed and mentioned
the parents that came also
 - Welcome to Kindergarten Clifford Books - \$559
- c. **Funding Request Procedures** – All requests MUST be turned in to the PTO No Later than one week before the next meeting. Criteria that will be looked at when considering requests – how many students will the request benefit as well as the teacher’s involvement in PTO meetings and activities. Request forms will be emailed to teachers this week.

2. PROJECTS + ANNUAL EVENTS:

- a. **Back to School** – Welcome Back Teacher Breakfast, Stock the Fridges, Welcome Back Gifts for teachers and staff, Chalk the Walk (make annual - maybe bigger 1 day event), Clifford Books for Kindergarten, and Open House.
- b. **Student of the Month** – Emails will be sent to teachers every month by Nikki Cutter (beginning the end of August). Kindergarten thru 5th grade will get yard signs sent home. Middle School students will get a \$5 gift card. Certificates will also be printed and given to each student. Jessie Gould to make monthly photos. Signs need to be cleaned or replaced, broken sign stakes have to be replaced and signs need to be labeled with teachers names. (Doug and Minchey volunteered to help later in month replace the signs that need help)
- c. **Spirit Items** – Ideas for a new t-shirt/hoodie design for this year. (SEI mentioned Jenkins said she will talk to the parent in her class and Mrs. Berger - Everyone suggested bring back the cups - and hats from auction / also mentioned a rugged womens option / Alice suggested a fall and spring purchase window - maybe hoodies in fall - other options in spring - Jenkins mentioned to do sooner rather than later as closer to fall they will want hoodies and closer to christmas may be harder for people to purchase!) - Suggested to have bulk on hand to sell at events and also open the order window.
- d. **Mum Sale** – August 21st thru September 8th. *We sold 1,185 plants last year.*
This year we are selling 9 in. pots in white, yellow, purple, red and bronze for \$17 each, premium size 10 in. pots for \$22 each and 8 in. succulent planter for \$20 each. Online sales as well as forms are available. Turn-in date for orders and money is Sept. 9th and delivery date of Friday, September 29th. Prizes are Amazon gift cards and a Kindle Fire Tablet. Volunteers will be needed on the 29th. Pushed for morning and pick up volunteers told them more details to come on timing but needed all hands on deck to help go smooth - also mentioned one of our only fundraisers we do!

- e. **Grandparents' Week** – In September, dates TBD. - Sept 5 -8 - parent volunteers needed - expected to be a big turn out like last year - Dunn will discuss with a parent that has event business to have extra seating in Gym - will talk to Carmela about the lunch lines - either parents bring in food or maybe a separate line for visitors - last year it was really backed up for later student lunches
- f. **Spring Carnival** – Friday, March 1st - more details to come
- g. **Fern & Mixed Basket Sale** – April- Always a huge fundraiser! Last year we sold 3,160 plants and made a profit of \$17,760. more details to come
- h. **Appreciation Days** - **Specific Dates to be Announced**
 - September - Bus Driver Day
 - October - Custodian Day
 - February - School Counseling Week
 - February - Kindness Week
 - February - School Bus Driver Appreciation
 - April - Administrative Appreciation Day
 - May - School Principal Day
 - May - Teacher App. Week
 - May - School Nurses Day
 - May - School Lunch Hero Day

More dates will be added and some may be changed. Mentioned that we were considering making our own list to go off to mitigate the issues we have with celebrating duplicates threw the year - said we would like a point person to run / keep up with - post to fb, gifts and to remind - no takers

3. **FUNDING REQUESTS -**

Mr. Dunn - Renewal of A/R Program \$4,446. Approved in the Budget, waiting for approval from the school board. - per dunn still working on

Mr. Dunn - Prizes and Gift cards for students in the Raffle Bucks drawings. \$500ish Approved by officers. -Confirmed this is the "eagle bucks"

Mrs. Veurink - Flowers and potting soil \$133.56. Approved in the yearly Budget. - mentioned this was for beautification of campus -

Mrs. Gooch - Calculators for the 8th grade Algebra class. - Information and votes needed. Addressed we received request and will address later in meeting

4. **NEW IDEAS OR SCHOOL NEEDS -**

Signs: are ordered for playground fences to keep gates closed. - Talked about the printed ones currently on gates - everyone nodded

Tree Replacement: We are making inquiries to replace the dead tree, an Autumn Blaze Maple, after the heat wave breaks. Asked if anyone had any nursery contacts - told them the co we purchased cannot come out and likely will need to be completely replaced / told them Amanda had contacts that are Alumni C-O students - will need to get info from Amanda for these contacts

Playground upgrades: We met with the playground company over the summer and we are waiting on an estimate to fix the one piece of equipment that the wheels broke off of, to replace all 16 swings, and to replace both basketball backboards and goals. - Everyone agreed that is much needed

Handicapped upgrades to Playground: We are waiting to see if Wilson County Schools is going to fund this. Dunn said still waiting but thinks will move forward

Mulch for the Playground: We are waiting to see if Wilson County Schools is going to fund this. Still waiting on approval

Tables under playground canopy - We had a teacher request for the table to be attached to the concrete slab, she said students have almost flipped them when playing on them. The scouts made these tables for CO. Dunn said it is fine for these to be affixed to concrete slab, can see if scouts will do it - does not need to go through school - if not scouts - who?

School Cleanup Day - Do we still need to have one? Dunn said yes much needed - walls needs washed and some trim painted - attendees mentioned fall may be good - Dunn said weekends would be great - I suggested a "picnic/play - clean up Day" to hopefully maybe bring in more - said we need at least 25 volunteers or more to make it count and that is why we canceled last spring - everyone said that would be a good way to bring people in - Samantha Rice (LHS teacher) suggested that if fails to go thru again maybe making a PTO work night for one of meetings to get the most needed items done.

5. **OTHER BUSINESS** -

- a. Snacks for teachers for Holiday's or Break's - Sponsored by Businesses, Churches, or Families. Make a Signup Genius and put on the CO Facebook page. - asked if anyone had any contacts or wanted to reach out to companies to provide snacks for lounges - no one had any - said we will be putting on fb page and signup genius and if anyone has any leads to email or message officers!
- b. Fair ticket giveaway - drawing - OPEN HOUSE WINNER - ALICE STRICKLIN
Parent/Attendee Winner - Minchey Dedman / Teacher Winner - Mrs. Stephanie Griffin (new 2nd grade teacher) - Had our littlest attendees (kids) draw

6. **MEETING DATES** -

2023-2024 MEETING DATES: THE 2ND TUESDAY OF EACH MONTH AT 5:30

Next Meeting September - 12th - Reminded about Plants Sept 29 needed

October - - 17th, This is the 3rd week due to Fall Break

November - 14th

December - 12th

January - 9th

February - 13th

March - 19th, This is the 3rd week due to Spring Break

April - 9th

May - 14th

WEBSITE: <https://www.coeaglespto.com/>