



COE PTO

PTO MEETING AGENDA- AUGUST 16, 2016

5:30pm – Library

1. Welcome & Introduction of 2016 Officers
President – James Garton Vice-President – Jeri Jo Young Secretary – Lorrie Patterson
Treasurer – Chris Tucker Media –Jessie Gould
2. Treasurer’s Report, Current Balance & Budget Approval, see attachment
 - a. Hold-it Strips- for outside classrooms of original building, to hold students art/papers. The new addition already has strips. Estimate \$2172.62, from School Sales and Service, in Gallatin. **APPROVED**
 - b. Mulch – needed for playground. (school covering cost) [Read-a-thon to raise money](#)
 - c. Brain Pop – Are the Students using the 24 hour access? [Only 24 hour access \\$2295](#) **APPROVED**
3. Projects & Annual Events:
 - a. Smart Card Sale- Ends Friday the 19th, current sales are: 66
Last year of getting teachers one free card, new program offers if teachers sell one, they get a free card.
 - b. Student Of Month Signs – James & Keisha helping deliver and pick up signs. [Yes](#)
 - c. New T-shirts – Lorrie has a design everyone likes. Color Shirt?Price? Time frame? Sale Dates? [T-shirts before fall break. Color charcoal, design changed a little, Lorrie to get new proof. Hats and Polos for Christmas.](#)
 - d. Mum Sale – didn't get contact information, may be too late to order for this year, will keep in mind for next year. Unless smart Card sales are low this year, may see if we can still order? [Keep in mind for next year](#)
 - e. Winter Festival – Date Friday January 13th (MLK weekend); back up date for weather? [Carol to provide back up date, at next meeting.](#)
The next Friday the 20th is Homecoming.
 - f. Valentines Carnation Sale - January 30-February 13th. [Hold to next meeting, checking New Allergy Policy.](#)
 - g. Fern & Mixed Basket Sale – April 2017 – HUGE HIT, this past April 880 plants were sold. We made just over \$5,300! [Order extras to sell on day of pick up.](#)
 - h. Teacher Appreciation Week- May 1-5th. Provide Meal for teachers each day. Officer Steve, Admin, and Cafeteria appreciation days to be scheduled.
 - i. Field Day – May 19, 2017.
 - j. 8th Grade Give Back Day - Students helping teachers with projects.
4. School-Wide Title Program Information – Kelly Pody, speaker. Presentation and slide show
5. Funding Requests for 2016 –
 - a. Carol Ferrell - \$500, annual discretionary money, used for catering the Teacher Christmas Party. [Discussed and Increased budget to \\$800.](#) **APPROVED**
6. Other Business –
 - a. Meet the Teacher – on July 29th, we had 18 parents sign up for PTO email and register to win a T-shirt. Sold \$131 of the old design t-shirts!
 - b. Welcome to Kindergarten Breakfast, went well. Changing to just set up for Parents Only. [Discuss next Year](#)
 - c. Added 45 members to the PTO FB page since May. Website page has been updated.
 - d. Open House, Thursday August 18th, 5-6pm. Welcoming table? [Yes, James, Jessie, & Jeri Jo](#)
 - e. Box Top Ziplocs for each student – working on, turn in dates are Thursday October 6 & Friday February 17th.
 - f. Did bathroom faucets get replaced in old bathrooms? [No, Still Pending](#)
 - g. Storage Closet issues. [Keisha to clean out closet.](#)
 - h. Reimbursement form for expenses. [New Expense Form to attach receipts to.](#)
7. Next Meeting: [Tuesday September 20, 2016 Teacher with the Most Parents in attendance gets a School Box Truck Gift Card. \\$20](#)

Carroll-Oakland PTO 2016-2017 Proposed Budget

	2016 Proposed	2015 Actual
Balance August 15, 2016	\$9,183.25	
Funds Earmarked for recess/PE	-\$800.40	
Available Funds	\$8,382.85	
ESTIMATED INCOME 2016-2017		
Smart Cards	\$2,500.00	\$2,639.00
Spirit Wear	\$1,200.00	\$1,185.00
Pictures from Dances	\$200.00	\$195.00
Fern Sale	\$5,000.00	\$5,098.00
Winter Festival	\$600.00	\$620.00
Carnations	\$200.00	\$183.00
Field Day		
Total Income	\$9,700.00	\$9,920.00
Total Available Funds	\$18,082.85	
PROPOSED EXPENSES 2016-2017		
Carol Annual Discretionary Fund	\$800.00	\$717.00
Awards Day	\$800.00	
Insurance renewal 2016 & Fees	\$295.00	\$275.00
State Certification	\$22.00	\$22.00
Website	\$160.00	\$149.00
Angel Tree	\$1,500.00	\$1,500.00
Teacher/Staff Appreciation	\$1,000.00	\$1,719.00
Welcome to Kindergarten Breakfast	\$200.00	\$932.68
Teacher Requests	\$2,500.00	\$1,543.00
Brain Pop	\$2,295.00	\$2,295.00
8th Grade Give Back Days	\$500.00	
K Celebration	\$300.00	
Improvement Projects	\$500.00	
Hold it Rails - Art Strips	\$2,200.00	\$0.00
Learning Garden	\$100.00	\$44.00
Total Expenses	\$13,172.00	\$9,196.68
ENDING BALANCE	\$4,910.85	