



## PTO MEETING AGENDA- September 1, 2020

5:30pm – Zoom

### 1. Welcome & Introduction of 2020 Officers:

**President – Jeri Young**  
**Secretary – Beth Scruggs**

**Vice-President – Lorrie Patterson**  
**Treasurer – Jessie Gould**

### 2. Treasurer's Report, Current Balance & Budget Approval, see attachment

- a. Current Balance – \$19,934.02
- b. Review Budget - Budget was prepared at officers meeting, review and approval. [Approved, no objections.](#)
- c. Funding Request Procedures – All requests **MUST** be turned in to the PTO No Later than one week before the next meeting. Criteria that will be looked at when considering requests – involvement in PTO meetings and activities, Winter Carnival participation, and number of students that will benefit from the request. I will email the teachers a copy of the new fillable form to submit by email.
- d. Fundraisers for small groups/clubs within the school. The PTO can help facilitate fundraisers for other groups in the school. We can help with collecting the funds and paying vendors. It will be up to the teacher or administrator of each group to get their students and parents to do the leg work (selling, sorting, distributing).

### 3. Projects & Annual Events:

- a. Smart Card Sale – Not selling smart cards this year due to the start of school being delayed and the Boo Bash fundraising beginning earlier. [You can still order online and it will be mailed to you.](#)
- b. Student of the Month – Emails will be sent to teachers the 3rd week of every month by Nikki Cutter. (beginning the end of September) Pre-k thru 5th grade get signs sent home. Middle School students will get a Chick-fil-a gift card, including 6th grade this year! Jessie Gould to make monthly photos. [I am working with Mr. Dunn to see how to include virtual students.](#)
- c. Spirit Items – After the Mum sale ends, we will post the remaining spiritwear online for sale. Items with the year “2019” will be listed at a discount. Items purchased online will be sent home with students. [No new shirts will be printed this year.](#)
- d. “Straight Outta Quarantine” t-shirt sale started this past Monday. There were a lot of parents asking for these shirts so we set up an online store. This is not a planned fundraiser, just providing a way for parents to purchase these shirts. It was also planned to have the C-O neck gaiters as well, but the neck gaiters are on backorder. [Sale ends September 20th](#)
- e. Mum Sale – Selling 9 in. pots in white, yellow, purple, and bronze for \$12 each. We are selling them online, forms are also available, turn-in date of Sept. 8th, delivery date of Sept 18th. 1600 plants sold last year for a profit of \$9,233. Final number has to be turned in by September 10<sup>th</sup>. [As long as there is no stay at home order, we will proceed like normal. Parent volunteers are needed. So far, 211 mums have been sold.](#)
- f. Grandparents' Week – Sept 8th -11th. Have parents post pictures of students with Grandparents, different grades for each day, or no? (giveaway) [CO t-shirt?](#)
- g. Other Virtual Ideas - Halloween pumpkin contest, show your CO spirit, decorate christmas ornament contest, etc...Other Ideas:
- h. Winter Carnival – tbd
- i. Fern & Mixed Basket Sale – April- Always a huge fundraiser! Last year we sold 1,890 plants and made a profit of \$10,331.
- j. Teacher Appreciation Week - May 3rd - May 7th [\(no official appreciation calendar from WCS yet\)](#)
- k. Field Day – tbd
- l. 8<sup>th</sup> Grade Give Back Day - tbd

**4. Funding Requests –**

Mrs. Sabel - \$299 request for Kesler online software program for her and Mrs. Turner to use for 7th and 8th grade science. [Approved by PTO Board August 21, 2020.](#)

**5. New ideas or school needs - Open for discussion.**

Dunn recommended chromebooks. Once K gets their chromebooks, CO will only have around 6 left. They cost approx \$400/\$450 a piece.

**6. Other Business –**

- a. Box Top turn in dates are: October 18th - for November 1st deadline. February 14th for March 1st deadline. New Box Top App information. Email online shopping receipts: [receipts@boxtops4education.com](mailto:receipts@boxtops4education.com) Kim was working on these but is not volunteering right now. Jenkins will double check for any in the copier room and put in the PTO mail box.
- b. Publix Rewards - Sign in or create a Publix account, go to the Publix Partner Tab, pick Carroll-Oakland as your school partner. Then when checking out enter your phone number on the keypad and that will link your transaction to C-O.
- c. Monthly snacks for teachers- sponsored by businesses or churches. [Sign Up posted last week.](#)

**7. Next Meeting –** Tuesday, October 13th @ 5:30pm [Dunn is going to push for our next meeting to be in person at school.](#)

**8. 2020-2021 Meeting Dates:** The 2<sup>nd</sup> Tuesday of each month at 5:30 unless noted below.

October 13th (3<sup>rd</sup> week due to Fall Break)  
November 10th  
December 8th  
January 12th  
February 9th  
March 16th (3<sup>rd</sup> week due to Spring Break)  
April 13th  
May 11th

Website: <https://www.coeaglespto.com/>