



COE PTO

PTO MEETING AGENDA- SEPTEMBER 20, 2016

5:00pm – Library

Welcome

1. **Treasurer's Report: Balance as of Sept 20, \$7451.68 committed to \$2295 for Brain Pop, \$2173 for Hold it Strips, \$2612.50 cost of Smart Cards, Still Holding \$800.40 for PE. Estimated Balance after expenses: \$6,737.62**
2. **Projects & Annual Events:**
 - a. Smart Card Sale- Sold cards 302 and 17 Entertainment Books, with a profit of **\$3,836.50**; up from 232 cards an increase of **\$1052.50** from last year. 300 cards not returned from students. Discussion as to not sending one home with every student next year. **Approved**
 - a. Hold-it Strips- Is there an installation date for Strips? no date yet James working
 - b. New T-shirts –Proof, Cost of Shirts? and Sell Price? When to send Home order form? **approved send ASAP**
 - c. Winter Festival – Date Friday January 13th (MLK weekend); back up date for weather is January 27th.
Who would like to take the lead getting this going? James lead I will help
****Keep in mind the following future events:****
 - d. Angel Tree – to help families at C-O
 - e. Valentines Carnation Sale - January 30-February 13th. Yes Carol approved, Flowers not to be distributed until end of day, before dismissal.
 - f. Fern & Mixed Basket Sale – April 2017 – HUGE HIT, this past April 880 plants were sold. We made just over \$5,300! **Order extras to sell on day of pick up.**
 - g. Teacher Appreciation Week- May 1-5th. Provide Meal for teachers each day. Officer Steve, Admin, and Cafeteria appreciation days to be scheduled.
 - h. Field Day – May 19, 2017.
 - i. 8th Grade Give Back Day - Students helping teachers with projects.
3. **Funding Requests for 2016 –**
 - a. Nurse Annette Sells requested the PTO provide lunch for the HOSA students helping with the Health Fair for 2, 4, 6, and 8th grades on October 27th. Carol said the C-O would provide the drinks. PTO to provide pizza for about 15 helpers. \$75 or less - **Approved**
 - b. Kerry Veurink – Fall Decorations/Flowers for School. \$100 – (budgeted \$500 for the year) **Approved**

Other Business –

- a. Currently Grandparent Week, Jessie & Jeri Jo taking photos, and putting them on FB in addition to emailing the ones that have been requested by grandparents. **HUGE TURNOUT!**
- b. Student of the Month beginning date? will start Sept
- c. Is there a date for bathroom faucets get replaced in old bathrooms? Lorrie will email Larry Tomlinson
- d. PE money needs to be used, been holding on books for a while.
- e. Better communication on FB page from Teachers and Parents about school events. If you are having an event of any nature, special days, sports, clubs, band, drama, field trips, dances, dress up days, etc...please post all the details to the FB page. Parents want to know who, what, when, and where! The students are hit and miss as to telling their parents what's happening at school (until the last minute). If you do not wish to post it yourself to the FB page; email the PTO and we will post it!
- f. School Support Organizational Guidelines – Wilson County Board official rules and policies. Federal EIN number, Federal tax exempt, State sales tax exempt, Liability insurance and/or Bond. And MORE.
- g. Renewal of Website WIX (\$149) expires Oct 28, 2016 – Lorrie - **Approved**

October meeting- 25th focus on Winter Festival Then: November 15, 2016 at 5:30pm