

**Welcome****1. Treasurer's Report: \$7,103.03****Balance as of October 31, 2016 Statement: \$8,555.36****2. Projects & Annual Events:**

- a. New T-shirts – Shirts sent home last Friday, Sold 63 shirts. Other items on order including 55 Hoodies, 5 hats, 5 beanies, and 2 polos. Is there a date for the Hoodies to be ready? **7 to 10 days**
- b. Hold-it Strips- Strips have been ordered, will schedule install when they arrive. **have not come in yet**
- c. Booster club is looking for volunteers to help in the concessions for the Winter Wonderland Family Dance on December 2nd. This is a K-5 event from 5:30 - 7:30 in the gym.
- d. Planning Winter Festival – Date Friday January 13th (MLK weekend); back up date for weather is January 27th.
See Attached Page

*****Keep in mind the following future events:*****

- e. Angel Tree – to help families at C-O, PTO waits to see what does not get purchased and fills in what is needed. **Lorrie to contact Ms Reynolds**
- f. Valentine Carnation Sale - January 30-February 13th. Flowers not to be distributed until end of day, before dismissal. **Volunteers??? possible Jr High, 2-5 volunteers needed the day of.**
- g. Fern & Mixed Basket Sale – April 2017 – HUGE HIT, this past April 880 plants were sold. We made just over \$5,300! **Order extras to sell on day of pick up.** (do we have contact info) **Call in Jan. Jeri Jo has contact info**
- h. Teacher Appreciation Week- May 1-5th. Provide Meal for teachers each day. Officer Steve, Admin, and Cafeteria appreciation days to be scheduled. **Kristy Pope will cooked potatoes has in years past**
- i. Field Day – May 19, 2017. **Boosters will work concessions**
- j. 8th Grade Give Back Day - Students helping teachers with projects.

3. Funding Requests for November 2016 –

No new requests

Other Business –

- a. Update for bathroom faucets? Any word yet?
- b. Brainpop is fixed. **put password facebook pin**
- c. Christmas decorations from last year? **Kristen looking for Christmas decorations tomorrow**
- d. **if you have concerns about old hunters point pike opening back up voice your concerns at wcschools.com under "lets talk".**

Next Meeting: December 20, 2016 at 5:30pm



Winter Festival Planning

November 15, 2015

Raising Money for Teacher's Classrooms

Winter Festival: Date: January 13. Run like "Chuck E Cheese" – use blue tickets to pay to play games, win yellow tickets at games, trade in for prizes at the "end". Order forms can go home in advance to pre-order (and pay for) tickets. Bouncy castle is \$5 in advance. **\$10 for each teacher booth signed up by November 28th.**

Idea Discussion from October meeting:

- *Silent Auction –Keisha
- *Booth Layout- Keisha
- *Mr. Wilson Robot - Chris
- *Sheriff Kids ID Booth – James
- *Chick fil a Cow – Lorrie
- *High School Volunteers – Kristen
- *Prizes/Tickets from last year – Elisabeth
- *Inflatables (little critters)– James
- *Teacher Sign Up Sheets – Jennifer Jenkins

1. Event Times:

- a. Actual Event: 5 – 8:00 PM
 - b. Setup: 2-5 PM Doors open at 4:45
 - c. Silent Auction closes at 7:30
2. **Snow/Weather** - will we cancel if school is cancelled (or dismissed early)– school policy Jan 27th if rescheduled

3. Bouncy Houses –

- a. Cost to rent: **\$750**,
- b. **will have small kid house**
- c. Bracelet Cost:
 - i. in advance/pre-order: **\$5**
 - ii. At Door: **\$8**

4. Ticket Sales

- a. Pre-sale Pickup: Family Resource
- b. Pre-Sale Order forms go Home: **Jan 6**
- c. Pre-Sale Orders Due: **January 12th**
- d. Free Tickets For Teachers to Give Away? **Yes**
- e. Ticket Purchase Night of:
- f. Ticket Counting:
- g. Bags for Teachers -2 per teacher/booth
- h. Ticket running – pick up full bags, take teachers more prize tickets
- i. T-shirt sales

5. Prize Booth - Bigger, Area to itself

- a. Sort, Organize, Label
- b. Prize Workers - **More**

6. Silent Auction – PTO Only

- a. Sign ups (**Donation Letter to Parents**)
- b. Bid Sheets (Value, Minimum Bid, Cell Number)
- c. Pay night of/pick up...by Wed. Jan 18 - **Cash ONLY, no Checks**

7. Booth Layout -

- a. Area being used – **OPEN Library area**
- b. Hallway from the office to the doors past the cafeteria – one side of the hallway will be for games to allow traffic to flow.
- c. Silent Auction tables will be on one's side of hall between the front foyer to the gym doors.
- d. Ticket purchasing –Using family resources center in hallway coming from the big parking lot
- e. Restrooms – Gym restrooms in hallway, restrooms by the Cafeteria

8. Food Booths - Boosters - Cafeteria

9. Advertising

- a. Front electronic Sign
- b. Banner on fence - **yes**
- c. Free Game ticket for teachers to give to students- **yes**
- d. Pre-Order form for tickets & bouncy bracelet - **Jan 6**
- e. Food options on flyer -**booster**

10. Items to be purchased:

- a. Prizes variety of prices. tickets
- b. Bracelets for bouncy house
- c. **Square** to process credit cards being considered.

11. Bouncy Bracelet Prices - Per Family

PRE SALE-ONLY Discounts

- a. 1 bracelet = \$5
- b. 2 bracelets = \$9
- c. 3 bracelets = \$12
- d. 4 bracelets = \$15
- e. \$2 for each additional over 4